

MealTime Instructions Info about Lunch Program

HOW MEALTIME WORKS . . .

MEALTIME is a program designed to provide debit lunch accounts for students. Families must make a deposit into their child's account – this will eliminate the need for cash and speed up the lunch lines giving student more time to enjoy their meal. The student either swipes their ID card or enters a PIN number at the serving line. The price of the lunch (or an ala carte item) is automatically deducted from the account for each student.

Low balance statements will be sent via email weekly to parents to notify them that their child's account is running low or has a negative balance and to encourage them to make a deposit so their child can continue to be provided a meal.

Register to set up your child's account with the Mealtime Online feature by going to www.mymealtime.com. Deposits can be made online, or you can send in a deposit directly to the school in an envelope marked as LUNCH DEPOSIT with your child's first and last name. Make checks payable to CERES.

You will receive a letter with your child's passcode (different from their lunch pin number) this passcode is needed to register their account online. I strongly encourage you to register with mymealtime.com regardless if you plan to make deposits online or send them directly to the school. By registering you can review your child's purchases and set up your own personal low balance notification by setting up your own low balance amount in the account that you want to be notified for.

It is important that you make a deposit into your child's account before October 2, 2015 to ensure that the money is available in their lunch account to start purchasing meals on the first day of hot lunch service October 5, 2015.

HOW THE LUNCH PROGRAM WORKS

Ceres will have a monthly menu available for families to review choices. We will provide the school the monthly menu by the 3rd week of each month for the following month.

We will offer 2 hot entrée choices each day. **Lunch A** will be listed on the daily menu and changes each day. **Lunch B** will be listed in the lower left hand corner of the menu and will be the same each week. Sunbutter & Jelly with yogurt will be available everyday. **Lunch C** For instance, every Monday is Cheese Pizza; every Tuesday is Chicken nuggets etc. . .

Both entrée choices include Fresh Fruit or Chilled Cup Fruit, Fresh Vegetables and Leafy Greens from Salad Bar or Hot Steamed Vegetables, some days there may be another side dish included as listed on the menu. (Mashed Potatoes, Breadstick, Cinnamon Goldfish cracker etc. . .)

Ceres does not offer any products that contain nuts. For ingredient info you may contact the Ceres manager directly to assist with reading labels in the food or reviewing recipe ingredients.

We do not require a pre order but you are required to have money in your child's account in order for them to purchase a lunch. We will be asking the teachers to assist with completing a checklist for us each morning with what each student is purchasing that day. Lunch A or Lunch B or Lunch C. Please review with your child each day what their entrée choice is so that they can let their teacher know each morning. This will assist us in preparing the correct amount of food each day and also manage that amount of waste.

The Kindergarten through 2nd grade will be issued a lunch card with their 4 digit pin number. The teacher/or supervisor will simply give the cashier the lunch cards for those students eating that day and we will ring them up after they have received their lunch. This will ensure that we are able to help get the students through the line quicker. The lunch cards are left at the school and will be given back to the teachers each day after lunch.

The 3rd through 8th grade will receive a 4 digit pin number which they will enter directly onto a keypad as they come through the line. They will receive "PRACTICE" lunch card with their pin number that they can use to look at when entering their pin number until they have memorized their pin number. These practice cards are left at the school and will be given back to the teachers each day after lunch.

We are looking forward to being able to provide a hot lunch service to your child and are happy to be a part of the community of Holy Cross Catholic School.

If you have any questions please give us a call by calling the school and ask to be connected to the school cafeteria.

Sincerely,

Kathy Tentler
Regional Manager
Ceres Food Group
ktentler@ceresfood.com

